



Chinatown Youth Initiatives

Exploration | Education | Empowerment

Summer Leadership Institute (SLI) is CYI's flagship program that personifies **exploration**. SLI is a six to eight week leadership program led by late-high school and college-aged facilitators who design and lead weekly workshops to engage, educate and empower high school youth using exploratory activities and discussions. Leaders set the tone of SLI by creating a safe space for a cohort of 20-30 high school youth, many of whom are just entering into the fight for racial justice. They then lead the cohort to explore topics such as identity, community and consciousness building, culminating in a tight-knit youth led group inspired to take action.

Curricular Program Advisor Summer Leadership Institute (SLI)

Application: Submit your resume and cover letter to board@cyinyc.org by **03/07/2021**

Reports to: Board of Directors

Advisory Term: April – August 2021 (with option to serve additional terms)

Official Program Cycle: July and August 2021

Compensation: \$400 stipend

Job Description:

The SLI Curricular Program Advisor will work with SLI program staff, a motivated team of youth facilitators and coordinators, to provide guidance on weekly workshop development and participant/classroom management. Special attention will be placed on offering advice and support on developing and adjusting a curriculum for high school youth that promotes critical discussions around identity, power, and privilege.

Program Advisors should expect a range of opportunities for mentorship, professional development and networking from the Board of Directors and other organizational partners. The Curricular Program Advisor may expect up to 7-10 hours of commitment per week during the summer months.

Responsibilities:

- Support program staff's curriculum development process both before and during the program cycle. Support with program debrief.
- Meet weekly during SLI program duration (July-August) to check in with coordinators and facilitators to support workshop development and facilitation

- Opportunity to collaborate with consultants to develop additional trainings to meet the needs of the SLI staff (i.e. facilitation skills, group dynamics, how to promote critical discussions around power, privilege and identity)
- Liaise with program staff to share written periodic updates with Board of Directors

Qualifications:

- Commitment to the mission and goals of Chinatown Youth Initiatives
- Experience working with high school and college students
- Curriculum design experience preferred
- Program planning, implementation, and evaluation skills
- Highly organized and able to manage multiple tasks at once
- Collaborative, able to work with different personalities and work styles
- Conflict mediation skills and ability to work well under pressure
- Strong virtual facilitation skills
- Responsive on phone/email
- Previous involvement with CYI required
- *Past SLI experience a huge plus*
- *Current college student status preferred*

Cover Letter Suggested Topics:

- Why are you interested in the Curricular Program Advisor position?
- Why are you interested in designing curriculum with CYI youth?

Additional Information:

- Upon receipt of application, you may be contacted for a phone or in person interview

**Please send your resume and cover letter to board@cyinyc.org by
March 7, 2021 by 11:59pm ET**

*Please send your resume and cover letter to:
board@cyinyc.org*

Chinatown Youth Initiatives (CYI) is a 501(c)(3) certified non-profit organization whose mission is to empower New York City youth with the knowledge and skills necessary to address the needs of Asian American, immigrant, and other underrepresented communities. By providing a safe and supportive environment, CYI works to build a legacy of young leaders by strengthening awareness of community issues through project initiatives.